

Brian GenAI Prompting Cheat Sheet

Develop Content

Hypotheses "Hypotheses for decreasing margins in a car rental company"

Bullets "Draft bullets for key CRM implementation challenges"

Questions "What questions to ask a consulting job candidate"

Draft concepts "Draft a concept for a data security training"

Brainstorming "Brainstorm ideas how to increase employee retention"

Pros and Cons "What are pros and cons of being a multi-brand company"

Prepare a Meeting

Agenda "Draft an agenda for a risk management workshop, 60 minutes"

How to... "How to allocate workshop participants into breakout groups?"

"How to motivate meeting participants to take over some to dos?"

Concerns "What concerns to expect when communicating a reorganization"

Best outcome "What is the best possible outcome of a project kick off meeting?"

Get more Productive

Emails "Formulate an email rescheduling meeting because of sickness"

Paragraphs "Draft the intro for a white paper dealing with NWC reduction"

'Hacks' "What are productivity hacks for email answering?"

Tools "What tools to use to do management?"

Be a better Boss

Structure "How to structure an employee feedback talk with a marketing employee?"

Giving feedback "How to give negative work feedback if the person seems to be lazy?"

Advice "What advice can I give to a colleague who is perceived to be too junior?"

What to offer "What benefits can I offer my employees (beyond pay)?"

Excel in Excel

Excel formula "Give me excel formula to extract the domain from an email in C2"

Feature "What excel functionality to use to reduce duplicates in a list?"

Macro "Write excel macro sending "thank you" emails to people in column B"

Trouble solving "How to resolve a circle reference problem in MS excel?"

Conditional format "In excel, how to highlight C2 in red if B3 is more than 34?"

Understand other's

Key tasks "What are the key tasks of the head of communication department?"

Abbreviations "What abbreviations are marketing people using?"

Key challenges "What are the key challenges faced by a CFO in a pharma company?"

Like to hear "What does a CEO of a car manufacturer like to hear?"

Meaning "What does the CFO mean when he talks about covenants?"